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**STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS**

**BASIC FINANCIAL STATEMENTS  
INDEPENDENT AUDITOR'S REPORT  
DECEMBER 31, 2004**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/27/05

**Prepared By**

**McRight & Associates  
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Baton Rouge, Louisiana 70816**

BOARD OF OPTOMETRY EXAMINERS  
STATE OF LOUISIANA  
Annual Financial Statements  
December 31, 2004

CONTENTS

	Page No.
Independent Auditor's Report	2
Required Supplementary Information Management's Discussion & Analysis	4
Basic Financial Statements	
Statement of Net Assets	7
Statement of Activities	8
Statement of Cash Flows	9-10
Notes to the Financial Statements	14
Supplementary Information	
Schedule of Per Diem	19
Budgetary Comparison Schedule - General Fund	20
Notes to Required Supplementary Information	22
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	23
Schedule of Current Findings and Questioned Costs	25
Summary Schedule of Prior Audit Findings	26
Corrective Action Plan For Current Year	27
Division of Administration Reporting Package	28

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INDEPENDENT AUDITORS' REPORT

State of Louisiana  
Board of Optometry Examiners  
Oakdale, Louisiana

We have audited the accompanying basic financial statements of the State Board of Optometry Examiners, a component unit of the State of Louisiana, as of and for the two years ended December 31, 2004, as listed in the table of contents. These basic financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

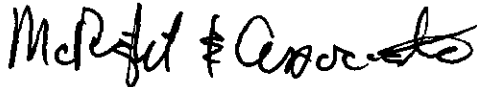
We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Louisiana Governmental Auditing Guide*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the State Board of Optometry Examiners as of December 31, 2004, and the results of its operations and its cash flows for the two years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2005, on our consideration of the State Board of Optometry Examiners' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audits.

Management's Discussion and Analysis and the other required supplementary information on pages 4-5, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Financial Statements that collectively comprise the Louisiana State Board of Optometry's Basic Financial Statements. The accompanying supplemental schedules and the Division of Administration Reporting Package listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.



Baton Rouge, Louisiana  
June 17, 2005

## **Management's Discussion and Analysis**

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
OAKDALE, LOUISIANA

**Management's Discussion and Analysis**

The purpose of this section is to offer management's discussion and analysis of the State Board of Optometry Examiners' financial performance during the year ended December 31, 2004. It should be read in conjunction with the financial report taken as a whole.

**Overview of the Financial Statements**

The basic financial statements, beginning on page 7, present financial information for all activities of the Board from an economic resources measurement focus using the accrual basis of accounting. These provide both short-term and long-term information about the Board's overall financial status.

The notes which follow the financial statements are intended to provide further detail and explanation for the information contained in the statements.

**Governmental activities**

The Board's operations are funded extensively by the licenses and fees collected by the Board. Operating funding decreased by \$6,529 (6%) from 2003 to 2004.

The Board's statistical information for the past two years is as follows:

	2004	2003
Licenses & Fees	\$109,050	\$115,579

**Economic Factor and Next Year's Budget**

We think economic factors will be constant for the State Board of Optometry and therefore, the budget will be approximately the same in 2005.

**Condensed Financial Information**

	<u>Statement of Net Assets</u>	
	2004	2003
Current Assets	\$502,189	\$482,710
Capital Assets	<u>2,453</u>	<u>3,319</u>
Total Assets	<u>504,642</u>	<u>486,029</u>
Current Liabilities	<u>24,563</u>	<u>25,761</u>
Net Assets		
Invested Capital Assets	2,453	3,319
Unrestricted	<u>477,626</u>	<u>456,949</u>
Total Net Assets	<u>480,079</u>	<u>460,268</u>

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
OAKDALE, LOUISIANA

MD&A (Continued)

Statement of Revenues, Expenditures and  
Changes in Net Assets

	<u>2004</u>	<u>2003</u>
Operating Revenues		
Licenses & Fees	\$109,050	\$115,579
Operating Expenses	<u>94,268</u>	<u>84,830</u>
Operating Income	14,782	30,749
Non-Operating Income	<u>5,030</u>	<u>6,445</u>
Change in Net Assets	19,812 =====	37,194 =====

**Contacting The Board's Financial Management**

This financial report is designed to provide the citizens and taxpayers with a general overview of the Board's finances and show the accountability for the money it receives. If you have any further questions about the report, or need additional information contact Dr. Sandefur at the Louisiana State Board of Optometry Examiners, PO Box 555, Oakdale, Louisiana 71463.

## **Basic Financial Statements**



**STATE OF LOUISIANA  
BOARD OPTOMETRY EXAMINERS  
STATEMENT OF NET ASSETS  
DECEMBER 31, 2004**

**ASSETS**

**CURRENT ASSETS**

Cash and cash equivalents (note c1)	\$102,822
Investments (note c2)	395,817
Prepaid expenses	<u>3,550</u>
Total current assets	<u>502,189</u>

**NONCURRENT ASSETS**

Capital assets (net of depreciation) (note D)	
Machinery and equipment	<u>2,452</u>
Total noncurrent assets	<u>2,452</u>

Total assets	<u>504,641</u>
--------------	----------------

**LIABILITIES**

**CURRENT LIABILITIES**

Accounts payable and accruals (note V)	2,163
Deferred Revenues	<u>22,400</u>
Total current liabilities	<u>24,563</u>
Total Liabilities	<u>24,563</u>

**NET ASSETS**

Invested in capital assets, net of related debt	2,452
Unrestricted	<u>477,627</u>
Total net assets	<u>480,079</u>

The accompanying notes are an integral part of this financial statement

Statement A

**STATE OF LOUISIANA  
BOARD OPTOMETRY EXAMINERS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
AS OF AND FOR THE TWO YEARS ENDED DECEMBER 31, 2004**

	<u>12/31/04</u>	<u>12/31/03</u>
<b>OPERATING REVENUES</b>		
License, permits and fees	<u>\$109,050</u>	<u>\$115,579</u>
Total operating revenues	<u>109,050</u>	<u>115,579</u>
<b>OPERATING EXPENSES</b>		
Administrative	42,000	32,000
Professional services	12,510	11,867
Travel	15,326	13,716
Per diem and taxes	3,812	4,012
Occupancy	4,680	4,910
Office supplies	13,713	17,459
Capital outlay	1,361	0
Depreciation	<u>866</u>	<u>866</u>
Total operating expenses	<u>94,268</u>	<u>84,830</u>
Operating Income	<u>14,782</u>	<u>30,749</u>
<b>NON-OPERATING REVENUE (EXPENSE)</b>		
Use of money	<u>5,030</u>	<u>6,443</u>
Total non-operating revenue	<u>5,030</u>	<u>6,443</u>
Change in net assets	19,812	37,192
Total net assets – Beginning	<u>460,267</u>	<u>423,075</u>
Total net assets – Ending	<u>480,079</u>	<u>460,267</u>
	=====	=====

The accompanying notes are an integral part of this financial statement.

**STATE OF LOUISIANA  
BOARD OPTOMETRY EXAMINERS  
STATEMENT OF CASH FLOWS  
AS OF AND FOR THE TWO YEARS ENDED DECEMBER 31, 2004**

	<u>12/31/04</u>	<u>12/31/03</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from customers	\$102,822	\$118,779
Cash payments to suppliers for goods & services	<u>(88,373)</u>	<u>(93,479)</u>
Net cash provided(used) by operating activities	<u>14,449</u>	<u>25,300</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>		
<b>CASH FLOWS FROM CAPITAL AND RELTATED FINANCING</b>		
Acquisition of capital assets	<u>-0-</u>	<u>-0-</u>
Net cash provided(used) by capital and Related financing activities	<u>-0-</u>	<u>-0-</u>
<b>CASH FLOWS FORM INVESTING ACTIVITIES</b>		
Interest earned on investment securities	<u>5,030</u>	<u>6,445</u>
Net cash provided(used) by investing activities	<u>5,030</u>	<u>6,445</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	19,479	31,745
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<u>479,160</u>	<u>447,415</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u>498,639</u> =====	<u>479,160</u> =====
<b>RECONCILIATION OF OPERATING INCOME(LOSS) TO NET CASH PROVIDED(USED) BY OPERATING ACTIVITIES</b>		
Operating income(loss)	\$14,782	30,749
Adjustments to reconcile operating income(loss) to net cash		
Depreciation	866	866
Changes in assets and liabilities		
Increase (decrease) in prepaids		(3,550)
Increase(decrease) in accounts payable	601	435
Increase(decrease) in deferred revenues	<u>(1,800)</u>	<u>(3,200)</u>
Net cash provided(used) by operating activities	<u>14,449</u> =====	<u>25,300</u> =====

The accompanying notes are an integral part of this financial statement

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## **Notes to Financial Statements**

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

**INTRODUCTION**

The Board of Optometry Examiners was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:1042. The Board was created to license and regulate the practice of optometry in Louisiana.

**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**1. BASIS OF ACCOUNTING**

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Board of Optometry Examiners *present information only* as to the transactions of the programs of the Board as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

**Revenue Recognition**

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

**Expense Recognition**

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

**2. Fixed Assets**

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the statement of net assets of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity are charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets, usually 5 – 7 years. Assets with a cost of less than \$1,000 are expensed in the year of purchase.

**3. Deferred revenues**

License fees collected in advance are reported on the statement of net assets as deferred revenues.

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

**B. BUDGETARY ACCOUNTING**

The appropriations made for the operations of the various programs of the Board of Optometry Examiners are annual lapsing appropriations.

1. The budgetary process is an annual appropriation valid for one year.
2. The agency is prohibited by statute from over expending the categories established in the budget.
3. Budget revisions are granted by the Joint Legislative Budget Committee, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
4. The budgetary information included in the financial statements include the original appropriation plus subsequent amendments as follows:

**C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS**

**1. DEPOSITS WITH FINANCIAL INSTITUTIONS**

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Board of Optometry Examiners may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Board may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows, all highly liquid investments (including restricted assets with a maturity of three months or less when purchased) are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer. The deposits at December 31, 2004, were secured as follows:

	Deposits in bank accounts			
	<u>Cash</u>	<u>Certificates of Deposit</u>	<u>Other (Describe)</u>	<u>Total</u>
Deposits in bank accounts per balance sheet	\$ <u>102,822</u>	\$ <u>395,817</u>	\$ <u>          </u>	\$ <u>498,639</u>
Bank balances:				
1. Insured or collateralized with securities held by the entity or its agency <u>in the entity's name</u>	<u>100,000</u>	<u>          </u>	<u>          </u>	<u>100,000</u>
2. Collateralized with securities held by the pledging institution's trust department or agent <u>in the entity's name</u>	<u>2,822</u>	<u>395,817</u>	<u>          </u>	<u>398,639</u>
3. Uncollateralized, including any securities held for the entity <u>but not in the entity's name</u>	<u>0</u>	<u>0</u>	<u>          </u>	<u>0</u>
Total bank balances	\$ <u>102,822</u>	\$ <u>395,817</u>	\$ <u>0</u>	\$ <u>498,639</u>

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

The following is a breakdown by banking institution, program, account number, and amount of the balances shown above:

<u>Banking institution</u>	<u>Program</u>	<u>Amount</u>
1. <u>First Federal of Allen Parish</u>	<u>Checking</u>	\$ <u>107,382</u>
2. <u>Teche Federal Savings</u>	<u>TCD</u>	<u>395,817</u>
3. _____	_____	_____
4. _____	_____	_____
Total		\$ <u>503,199</u>

Uncollateralized securities fitting the description in (3) above during the year were not significantly greater than at December 31, 2002.

Cash in State Treasury and petty cash are not required to be reported in the note disclosure. However, to aid in reconciling amounts reported on the balance sheet to amounts reported in this note, list below any cash in treasury and petty cash that are included in the balance sheet.

Cash in State Treasury	\$ _____
Petty cash	\$ _____

## 2. INVESTMENTS

The Board of Optometry Examiners does not maintain investment accounts as authorized by statute. The amount included on the Statement of Net Assets as investments consist of certificates of deposit with a maturity of 90 days or more at original issue. This amount, \$395,817 is included in the note above.

## D. CAPITAL ASSETS

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the statement of net assets of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity are charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets, usually 5-7 years. The board has adopted a policy of expensing any asset with a cost of less than \$1,000.

CAPITAL ASSETS	Bal. 12-31-03	Additions	Retirements	Balance 12-31-04
Furniture & Fixtures	\$ 5,194			\$ 5,194
Less accumul deprec	1,876	\$ 866		2,742
Net	3,318	866		2,452

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

**E. INVENTORIES**

The unit's inventories are considered immaterial at December 31, 2004.

**F. RESTRICTED ASSETS**

The Board of Optometry Examiners did not have any restricted assets at December 31, 2004.

**G. LEAVE**

The Board of Optometry examiners did not have any full time employees for the period ended December 31, 2004.

**H. RETIREMENT SYSTEM**

The Board of Optometry Examiners did not have any full time employees for the period ended December 31, 2004.

**I. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS**

The Board did not have any full time employees for the period ended December 31, 2004.

**J. LEASES**

**1. OPERATING LEASES**

The total payments for operating leases during fiscal year ended December 31, 2004 amounted to \$3,600. A schedule of payments for operating leases follows:

<u>Nature of lease</u>	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010 2015</u>	<u>FY2016 2020</u>
Office Space	\$ 3,600	\$ 3,600	\$	\$	\$	\$	\$
Total	\$ 3,600	\$ 3,600	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**2. CAPITAL LEASES**

The Board of Optometry Examiners did not have any capital leases at December 31, 2004.



STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

**3. LESSOR DIRECT FINANCING LEASES**

The Board of Optometry Examiners did not have any direct financing leases at December 31, 2004.

**4. LESSOR – OPERATING LEASE**

The Board of Optometry Examiners did not have any Lessor-Operating Leases at December 31, 2004.

**K. LONG-TERM LIABILITIES**

The Board of Optometry Examiners did not have any long-term obligations.

**L. LITIGATION**

The Board of Optometry Examiners is not a defendant in any litigations seeking damages at December 31, 2004. At December 31, 2004 the financial statements did not contain claims or litigation costs.

**M. RELATED PARTY TRANSACTIONS**

There were no related party transaction for the period.

**N. ACCOUNTING CHANGES**

There were no accounting changes for the period.

**O. IN-KIND CONTRIBUTIONS**

The Board of Optometry Examiners did not receive any in-kind contributions for the period.

**P. DEFEASED ISSUES**

In the period ended December 31, 2004, the Board of Optometry Examiners, did not issue any taxable bonds.

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

**Q. COOPERATIVE ENDEAVORS**

LRS 33:9022 defines cooperative endeavors as any form of economic development assistance between and among the state of Louisiana, its local governmental subdivisions, political corporations, public benefit corporations, the United States government or its agencies, or any public or private association, corporation, or individual. The term cooperative endeavor includes cooperative financing, cooperative development, or any form of cooperative economic development activity. The state of Louisiana has entered into cooperative endeavor agreements with certain entities aimed at developing the economy of the state. The Board of Optometry Examiners was not involved in any cooperative endeavors.

**R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)**

*There were no government-mandated nonexchange transactions (grants) received during the period.*

**S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS**

At December 31, 2004, the Board of Optometry Examiners did not have any outstanding bonds.

**T. SHORT-TERM DEBT**

The Board of Optometry Examiners did not have any short-term debt.

**U. DISAGGREGATION OF RECEIVABLE BALANCES**

The Board did not have any accounts receivable at December 31, 2004.

**V. DISAGGREGATION OF PAYABLE BALANCES**

Payables at December 31, 2004, were as follows:

Activity	Vendors	Salaries and Benefits	Accrued Interest	Other Payables	Total Payables
Operating	\$ 2,163	\$	\$	\$	\$ 2,163
					0
Total payables	\$ 2,163	\$ 0	\$ 0	\$ 0	\$ 2,163

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the two years ended December 31, 2004.

**W. SUBSEQUENT EVENTS**

There were no material event(s) affecting the Board occurring between the close of the fiscal period and issuance of the financial statement.

**X. SEGMENT INFORMATION**

The Board of Optometry Examiners did not have any reportable segments at December 31, 2004.

**Y. DUE TO/DUE FROM AND TRANSFERS**

The Board of Optometry Examiners did not have any due to/due from transactions.

**Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS**

The Board did not have any liabilities payable from restricted assets at December 31, 2004.

## **Supplemental Information**

**STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS  
For the Two Years Ended December 31, 2004**

<u>Name</u>		<u>12/31/04 Amount</u>	<u>12/31/03 Amount</u>
Yvonne Major, O.D.		\$300	525
James Sandefur, O.D.	\$	600	825
Lacy Shaw, O.D.		450	675
Ray Spurlock, O.D.		600	600
Cary Vincent, O.D.		600	675
Gary Avallone, O.D.		0	0
Stephen Lewis, O.D.		0	0
		<u>\$ 2,550</u>	<u>3,300</u>

SCHEDULE 1

**STATE OF LOUISIANA  
BOARD OPTOMETRY EXAMINERS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS  
-ACTUAL VS BUDGET  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE (UNFAVOR)</u>
<b>OPERATING REVENUES</b>			
License, permits and fees	<u>\$107,500</u>	<u>\$115,579</u>	<u>8,079</u>
Total operating revenues	<u>107,500</u>	<u>115,579</u>	<u>8,079</u>
<b>OPERATING EXPENSES</b>			
Administrative	28,500	32,000	(3,500)
Professional services	11,840	11,867	(27)
Travel	14,400	13,716	684
Per diem and taxes	4,000	4,012	(12)
Occupancy	5,000	4,910	90
Office supplies	16,293	17,459	(1,166)
Capital outlay		0	0
Depreciation	<u>866</u>	<u>866</u>	<u>-0-</u>
Total operating expenses	<u>80,899</u>	<u>84,830</u>	<u>(3,931)</u>
Operating Income	<u>26,601</u>	<u>30,749</u>	<u>4,148</u>
<b>NON-OPERATING REVENUE (EXPENSE)</b>			
Use of money	<u>8,000</u>	<u>6,443</u>	<u>(1,557)</u>
Total non-operating revenue	<u>8,000</u>	<u>6,443</u>	<u>(1,557)</u>
Change in net assets	34,601	37,192	2,591
Total net assets – Beginning	<u>423,075</u>	<u>423,075</u>	<u>-0-</u>
Total net assets – Ending	<u>457,676</u> =====	<u>460,267</u> =====	<u>2,591</u> =====

The accompanying notes are an integral part of this financial statement.

**BOARD OF OPTOMETRY EXAMINERS**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS – ACTUAL VS BUDGET**  
**FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE (UNFAVOR)</u>
<b>OPERATING REVENUES</b>			
License, permits and fees	\$111,800	\$109,050	(2,750)
Total operating revenues	<u>111,800</u>	<u>109,050</u>	<u>(2,750)</u>
<b>OPERATING EXPENSES</b>			
Administrative	42,000	42,000	-0-
Professional services	10,500	12,510	(2,010)
Travel	10,850	15,326	(4,476)
Per diem and taxes	3,800	3,812	(12)
Occupancy	4,700	4,680	20
Office supplies	21,398	15,074	6,324
Depreciation	<u>-0-</u>	<u>866</u>	<u>(866)</u>
Total operating expenses	<u>93,248</u>	<u>94,268</u>	<u>(1,020)</u>
Operating Income	<u>18,552</u>	<u>14,782</u>	<u>(3,770)</u>
<b>NON-OPERATING REVENUE (EXPENSE)</b>			
Use of money	<u>7,500</u>	<u>5,030</u>	<u>(2,470)</u>
Total non-operating revenue	<u>7,500</u>	<u>5,030</u>	<u>(2,470)</u>
Change in net assets	26,052	19,812	(6,240)
Total net assets – Beginning	<u>460,267</u>	<u>460,267</u>	<u>-0-</u>
Total net assets – Ending	<u>486,319</u>	<u>480,079</u>	<u>(6,240)</u>
	=====	=====	=====

The accompanying notes are an integral part of this financial statement.

**BOARD OF OPTOMETRY EXAMINERS**  
**STATE OF LOUISIANA**

**NOTES TO SUPPLEMENTARY INFORMATION**  
**BUDGETARY ACCOUNTING AND CONTROL**  
**DECEMBER 31, 2004**

**A: Budgetary Accounting and Control**

**Budget Law**

The Board's annual operating budget is prepared by the Executive Secretary according to the provisions of the Louisiana Licensing Agency Budget Act. In accordance with those provisions, the following procedures are used in adopting the annual budget for the General Fund:

- (1) An operating budget is prepared for the general fund at least fifteen days prior to the commencement of the budgetary fiscal year. The operating budget includes proposed expenditures and the means of financing them for the upcoming year;
- (2) The budget is available for public inspection at least fifteen days prior to the beginning of the fiscal year;
- (3) The budget is adopted after consideration of public comment, if any, and authorized for implementation on the first day of the fiscal year;
- (4) The general fund's budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by character (personnel services, group benefits, supplies, contractual services, and capital outlay). Total expenditures constitute the legal level of control. Expenditures may not exceed the sum of appropriations plus the unreserved prior year fund balance. The budget may be revised during the year as estimates regarding revenues and expenditures change; and
- (5) Appropriations lapse at the end of each fiscal year.

**Budgetary Accounting**

The general fund budget is prepared using the accrual basis of accounting.



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Jeanette R. McRight, CPA, MBA

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

State Of Louisiana  
Board of Optometry Examiners  
Oakdale, Louisiana

We have audited the basic financial statements of the Louisiana State Board of Optometry Examiners, a component unit of the State of Louisiana, as of and for the two years ended December 31, 2004, and have issued our report thereon dated June 17, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the Louisiana Auditing Guide.

**Compliance**

As part of obtaining reasonable assurance about whether the Louisiana State Board of Optometry Examiners' basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests did not disclose any instance of noncompliance that is required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Louisiana State Board of Optometry Examiners' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weakness.

McRight & Associates  
Baton Rouge, Louisiana 70816

This report is intended solely for the information and use of the Board, management, and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*McRight & Associates*

MCRIGHT & ASSOCIATES, CPAS  
June 17, 2005

LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS

OAKDALE, LOUISIANA

SCHEDULE OF CURRENT FINDING AND QUESTIONED COSTS  
AS OF AND FOR THE TWO YEARS ENDED DECEMBER 31, 2004

SECTION 1 SUMMARY OF AUDITORS' REPORTS/RESULTS

A. The type of report issued on the financial statements  
was an unqualified opinion.

B. Report on Internal Control and Compliance Material to  
the Financial Statements

Internal Control Material Weaknesses ☐ Yes ☒ No

Internal Control Reportable Condition ☐ Yes ☒ No

Compliance Material to Financial Statements ☐ Yes ☒ No

C. Federal Awards

Not applicable

D. A management letter was not issued.

SECTION II FINANCIAL STATEMENT FINDINGS

None

**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**

**OAKDALE, LOUISIANA**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
AS OF AND FOR THE TWO YEARS ENDED DECEMBER 31, 2004**

There were no prior year audit findings.

LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS

OAKDALE, LOUISIANA

CORRECTIVE ACTION PLAN FOR  
CURRENT YEAR AUDIT FINDINGS  
AS OF AND FOR THE TWO YEARS ENDED DECEMBER 31, 2004

THERE WERE NO AUDIT FINDINGS OR MANAGEMENT LETTER COMMENTS FOR THE CURRENT YEAR.

**Division of Administration  
Reporting Packet**

BOARD OF OPTOMETRY EXAMINERS  
STATE OF LOUISIANA  
Annual Financial Statements  
December 31, 2004

C O N T E N T S

Statements

Statement of Net Assets	A 30
Statement of Revenues, Expenses, and Changes in Fund Net Assets	B 31
Statement of Activities	C 32
Statement of Cash Flows	D 33

Notes to the Financial Statements

A.	Summary of Significant Accounting Policies	35
B.	Budgetary Accounting	35
	Deposits with Financial Institutions and Investments	35
D.	Capital Assets	40
E.	Inventories	40
F.	Restricted Assets	41
G.	Leave	41
H.	Retirement System	41
I.	Post Retirement Health Care and Life Insurance Benefits	41
J.	Leases	41
K.	Long-Term Liabilities	42
L.	Litigation	42
M.	Related Party Transactions	42
N.	Accounting Changes	42
O.	In-Kind Contributions	42
P.	Defeased Issues	42
Q.	Cooperative Endeavors	42
R.	Government-Mandated Nonexchange Transactions (Grants)	43
S.	Violations of Finance-Related Legal or Contractual Provisions	43
T.	Short-Term Debt	43
U.	Disaggregation of Receivable Balances	43
V.	Disaggregation of Payable Balances	44
W.	Subsequent Events	44
X.	Segment Information	44
Y.	Due to/Due from and Transfers	44
Z.	Liabilities Payable from Restricted Assets	44
AA.	Prior-Year Restatement of Net Assets	44

Schedules

1	Schedule of Per Diem Paid Board Members	45
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**STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
STATEMENT OF NET ASSETS  
AS OF DECEMBER 31, 2004**

**ASSETS**

**CURRENT ASSETS:**

Cash and cash equivalents (Note C1)	\$	102,822
Investments (Note C2)		395,817
Receivables (net of allowance for doubtful accounts)(Note U)		
Due from other funds (Note Y)		
Due from federal government		
Inventories		
Prepayments		3,550
Notes receivable		
Restricted assets (Note F):		
Cash		
Investments		
Receivables		
Other current assets		
Total current assets		502,189

**NONCURRENT ASSETS:**

Restricted assets (Note F):		
Cash		
Investments		
Receivables		
Notes receivable		
Capital assets (net of depreciation)(Note D)		
Land		
Buildings and improvements		
Machinery and equipment		2,452
Infrastructure		
Construction in progress		
Other noncurrent assets		
Total noncurrent assets		2,452
Total assets	\$	504,641

**LIABILITIES**

**CURRENT LIABILITIES:**

Accounts payable and accruals (Note V)	\$	2,163
Due to other funds (Note Y)		
Deferred revenues		22,400
Amounts held in custody for others		
Other current liabilities		
Current portion of long-term liabilities:		
Compensated absences payable (Note K)		
Capital lease obligations - (Note J)		
Notes payable		
Liabilities payable from restricted assets (Note Z)		
Other long-term liabilities		
Total current liabilities		24,563

**NON-CURRENT LIABILITIES:**

Contracts payable		
Compensated absences payable (Note K)		
Capital lease obligations (Note J)		
Notes payable		
Liabilities payable from restricted assets (Note Z)		
Other long-term liabilities		
Total long-term liabilities		0
Total liabilities		24,563

**NET ASSETS**

Invested in capital assets, net of related debt		2,452
Restricted for:		
Capital projects		
Debt service		
Unemployment compensation		
Other specific purposes		
Unrestricted		477,626
Total net assets		480,078
Total liabilities and net assets	\$	504,641

The accompanying notes are an integral part of this financial statement.

Statement A



**STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2004**

<b>OPERATING REVENUES</b>	
Sales of commodities and services	\$ _____
Assessments	_____
Use of money and property	_____
Licenses, permits, and fees	109,050
Other	_____
Total operating revenues	109,050
<b>OPERATING EXPENSES</b>	
Cost of sales and services	_____
Administrative	93,402
Depreciation	866
Amortization	_____
Total operating expenses	94,268
Operating income(loss)	14,782
<b>NON-OPERATING REVENUES(EXPENSES)</b>	
State appropriations	_____
Intergovernmental revenues (expenses)	_____
Taxes	_____
Use of money and property	5,030
Gain (loss) on disposal of fixed assets	_____
Federal grants	_____
Interest expense	_____
Other	_____
Total non-operating revenues(expenses)	5,030
Income(loss) before contributions and transfers	19,812
Capital contributions	_____
Transfers in	_____
Transfers out	_____
Change in net assets	19,812
Total net assets – beginning as restated	460,267
Total net assets – ending	\$ 480,079

The accompanying notes are an integral part of this financial statement.

Statement B

STATE OF LOUISIANA  
 BOARD OF OPTOMETRY EXAMINERS  
 STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED DECEMBER 31, 2004

	Program Revenues				Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Component Unit:					
Operating	\$ 94,268	\$ 109,050	\$	\$	\$ 14,782
General revenues:					
Taxes					
State appropriations					
Grants and contributions not restricted to specific programs					
Interest					5,030
Miscellaneous					
Special items					
Transfers					
Total general revenues, special items, and transfers					5,030
Change in net assets					19,812
Net assets - beginning					460,267
Net assets - ending					\$ 480,079

The accompanying notes are an integral part of this statement.

**STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2004**

**Cash flows from operating activities**

Cash received from customers	\$ 102,822	
Cash payments to suppliers for goods and services	(88,373)	
Cash payments to employees for services		
Payments in lieu of taxes		
Internal activity-payments to other funds		
Claims paid to outsiders		
Other operating revenues(expenses)		
Net cash provided(used) by operating activities		14,449

**Cash flows from non-capital financing activities**

State appropriations		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Operating grants received		
Other		
Transfers in		
Transfers out		
Net cash provided(used) by non-capital financing activities		0

**Cash flows from capital and related financing**

Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Acquisition/construction of capital assets		
Proceeds from sale of capital assets		
Capital contributions		
Other		
Net cash provided(used) by capital and related financing activities		0

**Cash flows from investing activities**

Purchases of investment securities		
Proceeds from sale of investment securities		
Interest and dividends earned on investment securities	5,030	
Net cash provided(used) by investing activities		5,030

Net increase(decrease) in cash and cash equivalents		19,479
Cash and cash equivalents at beginning of year		479,160
Cash and cash equivalents at end of year	\$	498,639

The accompanying notes are an integral part of this statement.

Statement D

**STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2004**

**Reconciliation of operating income(loss) to net cash provided(used) by operating activities:**

Operating income(loss)		\$ 14,782
Adjustments to reconcile operating income(loss) to net cash		
Depreciation/amortization	866	
Provision for uncollectible accounts		
Changes in assets and liabilities:		
(Increase)decrease in accounts receivable		
(Increase)decrease in due from other funds		
(Increase)decrease in prepayments		
(Increase)decrease in inventories		
(Increase)decrease in other assets		
Increase(decrease) in accounts payable	601	
Increase(decrease) in accrued payroll and related benefits		
Increase(decrease) in compensated absences payable		
Increase(decrease) in due to other funds		
Increase(decrease) in deferred revenues	(1,800)	
Increase(decrease) in other liabilities		
Net cash provided(used) by operating activities		\$ 14,449

**Schedule of noncash investing, capital, and financing activities:**

Borrowing under capital lease	
Contributions of fixed assets	
Purchases of equipment on account	
Asset trade-ins	
Other (specify)	
<b>Total noncash investing, capital, and financing activities:</b>	<b>0</b>

(Concluded)

The accompanying notes are an integral part of this statement.

Statement D

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

**INTRODUCTION**

The Board of Optometry Examiners was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:1042. The following is a brief description of the operations of the Board of Optometry Examiners which includes the parish/parishes in which the board is located:

**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**1. BASIS OF ACCOUNTING**

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Board of Optometry Examiners present information only as to the transactions of the programs of the Board as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

**B. BUDGETARY ACCOUNTING**

The appropriations made for the operations of the various programs of the Board of Optometry Examiners are annual lapsing appropriations.

1. The budgetary process is an annual appropriation valid for one year.
2. The agency is prohibited by statute from over expending the categories established in the budget.
3. Budget revisions are granted by the Joint Legislative Budget Committee, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
4. The budgetary information included in the financial statements include the original appropriation plus subsequent amendments as follows:

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

APPROPRIATIONS

Original approved budget	\$ _____
Amendments:	_____
	_____
	_____
Final approved budget	\$ _____ 0

**C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS**

**1. DEPOSITS WITH FINANCIAL INSTITUTIONS**

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Board of Optometry Examiners may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Board may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows, all highly liquid investments (including restricted assets with a maturity of three months or less when purchased) are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer. The deposits at December 31, 2004 were secured as follows:

	Deposits in bank accounts			
	<u>Cash</u>	<u>Certificates of Deposit</u>	<u>Other (Describe)</u>	<u>Total</u>
Deposits in bank accounts per balance sheet	\$ <u>102,822</u>	\$ <u>395,817</u>	\$ _____	\$ <u>498,639</u>
Bank balances:				
1. Insured or collateralized with securities held by the entity or its agency <u>in the entity's name</u>	<u>100,000</u>	_____	_____	<u>100,000</u>
2. Collateralized with securities held by the pledging institution's trust department or agent <u>in the entity's name</u>	<u>0</u>	<u>0</u>	_____	<u>0</u>
3. Uncollateralized, including any securities held for the entity <u>but not in the entity's name</u>	<u>2,822</u>	<u>395,817</u>	_____	<u>398,639</u>
	_____	_____	_____	<u>0</u>
Total bank balances	\$ <u>102,822</u>	\$ <u>395,817</u>	\$ <u>0</u>	\$ <u>498,639</u>

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

The following is a breakdown by banking institution, program, account number, and amount of the balances shown above:

<u>Banking institution</u>	<u>Program</u>	<u>Amount</u>
1. First Federal of Allen Parish	Checking	\$ 107,382
2. Teche Federal Savings	TCD	395,817
3. _____	_____	_____
4. _____	_____	_____
Total		\$ 503,199

Uncollateralized securities fitting the description in (3) above during the year were not significantly greater than at December 31, 2003.

Cash in State Treasury and petty cash are not required to be reported in the note disclosure. However, to aid in reconciling amounts reported on the balance sheet to amounts reported in this note, list below any cash in treasury and petty cash that are included in the balance sheet.

Cash in State Treasury	\$ _____
Petty cash	\$ _____

## 2. INVESTMENTS

The Board of Optometry Examiners does not maintain investment accounts as authorized by statute.

Investments can be classified according to the level of risk to the entity. Using the following categories, list each type of investment disclosing the carrying amount, market value, and applicable category of risk.

Category 1 - Insured or registered in the entity's name, or securities held by the entity or its agent in the entity's name.

Category 2 - Uninsured and unregistered with securities held by the counterparty's trust department or agent in the entity's name.

Category 3 - Unsecured and unregistered with securities held by the counterparty, or by its trust department or agent but not in the entity's name.

Certain types of investments cannot appropriately be categorized. These are to be listed separately at the end of the schedule in the space provided.

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

<u>Type of Investment</u>	<u>Category of Risk</u>			<u>Reported Amount</u>	<u>Fair Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Repurchase agreements	\$ _____	\$ _____	\$ _____	\$ 0	\$ _____
U.S. Government securities	_____	_____	_____	0	_____
Common & preferred stock	_____	_____	_____	0	_____
Commercial paper	_____	_____	_____	0	_____
Corporate bonds	_____	_____	_____	0	_____
Other: (Identify)	_____	_____	_____	0	_____
	_____	_____	_____	0	_____
	_____	_____	_____	0	_____
	_____	_____	_____	0	_____
Total categorized investments	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Investments not categorized: (list separately)					
_____				_____	_____
_____				_____	_____
_____				_____	_____
_____				_____	_____
_____				_____	_____
Total investments				\$ 0	\$ 0

3. Other Disclosures Required for Investments

- a. Investments in pools managed by other governments or mutual funds \_\_\_\_\_
- b. Securities underlying reverse repurchase agreements \_\_\_\_\_
- c. Unrealized investment losses \_\_\_\_\_
- d. Commitments as of \_\_\_\_\_ (fiscal close), to resell securities under yield maintenance repurchase agreements:
  1. Carrying amount and market value at June 30 of securities to be resold \_\_\_\_\_
  2. Description of the terms of the agreement \_\_\_\_\_
- e. Investment types owned during the year but not owned as of June 30 \_\_\_\_\_
- f. Losses during the year due to default by counterparties to deposit or investment transactions \_\_\_\_\_
- g. Amounts recovered from prior-period losses which are not shown separately on the balance sheet \_\_\_\_\_

Legal or Contractual Provisions for Reverse Repurchase Agreements



STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

- h. Source of legal or contractual authorization for use of reverse repurchase agreements \_\_\_\_\_
- i. Significant violations of legal or contractual provisions for reverse repurchase agreements that occurred during the year \_\_\_\_\_

Reverse Repurchase Agreements as of the Balance Sheet Date

- j. Credit risk related to the reverse repurchase agreements outstanding at balance sheet date, that is, the aggregate amount of reverse repurchase agreement obligations including accrued interest compared to aggregate market value of the securities underlying those agreements including interest \_\_\_\_\_
- k. Commitments on \_\_\_\_\_ (fiscal close), to repurchase securities under yield maintenance agreements \_\_\_\_\_
- l. Market value on \_\_\_\_\_ (fiscal close), of the securities to be repurchased \_\_\_\_\_
- m. Description of the terms of the agreements to repurchase \_\_\_\_\_
- n. Losses recognized during the year due to default by counterparties to reverse repurchase agreements \_\_\_\_\_
- o. Amounts recovered from prior-period losses which are not separately shown on the operating statement \_\_\_\_\_

Fair Value Disclosures

- p. Methods and significant assumptions used to estimate fair value of investments, if fair value is not based on quoted market prices \_\_\_\_\_
- q. Basis for determining which investments, if any, are reported at amortized cost \_\_\_\_\_
- r. For investments in external investment pools that are not SEC-registered, a brief description of any regulatory oversight for the pool \_\_\_\_\_
- s. Whether the fair value of your investment in the external investment pool is the same as the value of the pool shares \_\_\_\_\_
- t. Any involuntary participation in an external investment pool \_\_\_\_\_
- u. Whether you are unable to obtain information from a pool sponsor to determine the fair value of your investment in the pool, methods used and significant assumptions made in determining that fair value and the reasons for having had to make such an estimate \_\_\_\_\_
- v. Any income from investments associated with one fund that is assigned to another fund \_\_\_\_\_

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

**D. CAPITAL ASSETS**

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the statement of net assets of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity are charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets.

Year ended December 31 2004							
	Balance 12-31-03	Additions	Transfers *	Retirements	Balance 12-31-04	Prior Period Adjustment	Adjusted Balance 12-31-04
<b>Capital assets not being depreciated</b>							
Land	--	--	--	--	--	--	--
Non-depreciable land improvements	--	--	--	--	--	--	--
Capitalized collections	--	--	--	--	--	--	--
Construction in progress	--	--	--	--	--	--	--
<b>Total capital assets not being depreciated</b>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Other capital assets</b>							
Furniture, fixtures, and equipment	5,194	--	--	--	5,194		5,194
Less accumulated depreciation	(1,876)	(866)	--	--	(2,742)		(2,742)
<b>Total furniture, fixtures, and equipment</b>	<u>3,318</u>	<u>(866)</u>	<u>--</u>	<u>--</u>	<u>2,452</u>	<u>--</u>	<u>2,452</u>
<b>Buildings and improvements</b>							
Less accumulated depreciation	--	--	--	--	--	--	--
<b>Total buildings and improvements</b>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Depreciable land improvements</b>							
Less accumulated depreciation	--	--	--	--	--	--	--
<b>Total depreciable land improvements</b>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Infrastructure</b>							
Less accumulated depreciation	--	--	--	--	--	--	--
<b>Total infrastructure</b>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<b>Total other capital assets</b>	<u>3,318</u>	<u>(866)</u>	<u>--</u>	<u>--</u>	<u>2,452</u>	<u>--</u>	<u>2,452</u>
<b>Capital Asset Summary:</b>							
Capital assets not being depreciated	--	--	--	--	--	--	--
Other capital assets, at cost	5,194	--	--	--	5,194	--	5,194
<b>Total cost of capital assets</b>	<u>5,194</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>5,194</u>	<u>--</u>	<u>5,194</u>
Less accumulated depreciation	(1,876)	(866)	--	--	(2,742)	--	(2,742)
<b>Capital assets, net</b>	<u>3,318</u>	<u>(866)</u>	<u>--</u>	<u>--</u>	<u>2,452</u>	<u>--</u>	<u>2,452</u>

\* Should be used only for those completed projects coming out of construction-in-progress to fixed assets; not associated with transfers reported elsewhere in this packet.

**E. INVENTORIES**

The unit's inventories are considered immaterial at December 31, 2004.

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

**F. RESTRICTED ASSETS**

The Board of Optometry Examiners did not have any restricted assets at December 31, 2004

**G. LEAVE**

The Board of Optometry examiners did not have any full time employee for the period ended December 31, 2004.

**H. RETIREMENT SYSTEM**

The Board of Optometry Examiners did not have any full time employees for the period ended December 31, 2004.

**I. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS**

The Board did not have any full time employees for the period ended December 31, 2004.

**J. LEASES**

**1. OPERATING LEASES**

The total payments for operating leases during fiscal year ended December 31, 2004 amounted to \$3,600. A schedule of payments for operating leases follows:

<u>Nature of lease</u>	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010 2014</u>	<u>FY2015 2019</u>
Office Space	\$ 3,600	\$ 3,600	\$	\$	\$	\$	\$
Total	\$ 3,600	\$ 3,600	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**2. CAPITAL LEASES**

The Board of Optometry Examiners did not have any capital leases at December 31, 2004.

**STATE OF LOUISIANA**  
**BOARD OF OPTOMETRY EXAMINERS**  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

**3. LESSOR DIRECT FINANCING LEASES**

The Board of Optometry Examiners did not have any direct financing leases at December 31, 2004.

**4. LESSOR – OPERATING LEASE**

The Board of Optometry Examiners did not have any Lessor-Operating Leases at December 31, 2004.

**K. LONG-TERM LIABILITIES**

The Board of Optometry Examiners did not have any long-term obligations.

**L. LITIGATION**

The Board of Optometry Examiners is not a defendant in any litigations seeking damages at December 31, 2004. At December 31, 2004 the financial statements did not contain claims or litigation costs.

**M. RELATED PARTY TRANSACTIONS**

There were no related party transaction for the period.

**N. ACCOUNTING CHANGES**

There were no accounting changes for the period.

**O. IN-KIND CONTRIBUTIONS**

The Board of Optometry Examiners did not receive any in-kind contributions for the period.

**P. DEFEASED ISSUES**

In the period ended December 31, 2004, the Board of Optometry Examiners, did not issue any taxable bonds.

**Q. COOPERATIVE ENDEAVORS**

LRS 33:9022 defines cooperative endeavors as any form of economic development assistance between and among the state of Louisiana, its local governmental subdivisions, political corporations, public benefit corporations, the United States government or its agencies, or any public or private association, corporation, or individual. The term cooperative endeavor includes cooperative financing, cooperative development, or any form of cooperative economic development activity. The state of Louisiana has entered into cooperative endeavor agreements with certain entities aimed at developing the economy of the state. The Board of Optometry Examiners was not involved in any cooperative endeavors.

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

**R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)**

There were no government-mandated nonexchange transactions (grants) received during the period.

**S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS**

At December 31, 2004, the Board of Optometry Examiners did not have any outstanding bonds.

**T. SHORT-TERM DEBT**

The Board of Optometry Examiners did not have any short-term debt.

**U. DISAGGREGATION OF RECEIVABLE BALANCES**

Receivables at December 31, 2004, were as follows:

Activity	Customer Receivables	Taxes	Receivables from other Governments	Other Receivables	Total Receivables
	\$	\$	\$	\$	\$
					0
					0
Gross receivables	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Less allowance for uncollectible accounts	0	0	0	0	0
Receivables, net	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Amounts not scheduled for collection during the subsequent year	\$	\$	\$	\$	\$ 0

**V. DISAGGREGATION OF PAYABLE BALANCES**

Payables at December 31, 2004, were as follows:

Activity	Vendors	Salaries and Benefits	Accrued Interest	Other Payables	Total Payables
Operating	\$ 2,163	\$	\$	\$	\$ 2,163
					0
Total payables	\$ 2,163	\$ 0	\$ 0	\$ 0	\$ 2,163

STATE OF LOUISIANA  
BOARD OF OPTOMETRY EXAMINERS  
Notes to the Financial Statements  
As of and for the year ended December 31, 2004

**W. SUBSEQUENT EVENTS**

There were no material event(s) affecting the Board occurring between the close of the fiscal period and issuance of the financial statement.

**X. SEGMENT INFORMATION**

The Board of Optometry Examiners did not have any reportable segments.

**Y. DUE TO/DUE FROM AND TRANSFERS**

The Board of Optometry Examiners did not have any due to/due from transactions.

**Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS**

The Board did not have any liabilities payable from restricted assets.

[illegible]

45

# STATE OF LOUISIANA

## LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS

### COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the state and reason for the changes in the budget, please complete the schedule below. If the change is greater than 10%, explain the reason for the change.

	<u>2004</u>	<u>2003</u>	<u>Difference</u>	<u>Percentage Change</u>
1) Revenues	\$ 114,080	\$ 122,024	\$ (7,944)	\$ (7)
Expenses	94,268	84,830	9,438	12
2) Capital assets	5,195	5,195	-0-	0
Long-term debt	-0-	-0-	-0-	0
Net Assets	477,626	457,814	19,812	5
Explanation for change:	INCREASE IN AMOUNT PAID PART TIME EMPLOYEES.			

3)	<u>2004 Original Budget</u>	<u>2004 Final Budget</u>	<u>Difference</u>	<u>Percentage Change</u>
Revenues	\$ 119,300	\$ 119,300	\$ -0-	\$
Expenditures	93,248	93,248	-0-	
Explanation of change:				

	<u>2004 Final Budget</u>	<u>2004 Actual</u>	<u>Difference</u>	<u>Percentage Change</u>
Revenues	\$119,300	\$114,080	\$(5,220)	(5)
Expenditures	93,248	94,368	1,120	2
Explanation of change:				

### SCHEDULE 15